
Public Protection Partnership

Delivery Plan 2021 to 2023

Committee considering report:	Joint Public Protection Committee
Date of Committee:	13 December 2021
Chair of Committee:	Cllr John Harrison
Date JMB agreed report:	22 November 2021
Report Author:	Sean Murphy
Forward Plan Ref:	JPPC4136

1. Purpose of the Report

To set out to the Committee the proposed Delivery Plan for the Public Protection Service for 2021-2023.

2. Recommendations

It is recommended that the Committee consider the 2021/23 Delivery Plan set out at Appendix A and RESOLVES:

To **APPROVE** the plan subject to any changes made by the Committee.

3. Implications and Impact Assessment

Implication	Commentary
Financial:	<p>All identified activities are undertaken as part of the core work of the PPP within the existing revenue budget, this will be managed by the Strategic Management Team and scrutinised by the Joint Management Board.</p> <p>Where appropriate grants such as support for public health related activity or investigations will be sought and used to deliver the key work streams set out in the Work Plan. Working with other authorities as part of shared working arrangements to deliver efficiencies and effectiveness will also feature as a key priority.</p>
Human Resource:	<p>There are no specific personnel issues arising out of this decision. If approved the Joint Management Board will consider the most effective structure to deliver against the priorities. Where any implications arise from this a further decision making paper will be brought to the Committee. Structural changes will also need to reflect the decision by the Wokingham to leave the Partnership.</p>
Legal:	<p>The functions delegated to the Joint Committee by the Councils have their basis in statute. In this respect many are statutory duties placed on the Councils. In some areas (such as food</p>

	safety and standards, health and safety etc.) there is a high level of prescription about how elements of the service are delivered.			
	In some areas there is a high degree of flexibility for local policy making. The draft PPP Delivery Plan invites Members to consider how the service will delivered against the priority areas identified by the Committee at its meeting in June 2021.			
Risk Management:	Project Management Methodology will enable early identification of operational risks.			
Property:	None specifically arising from these proposals. The issue of accommodation and rationalisation of accommodation remains a priority for the service. As Bracknell and West Berkshire move to a rationalised property strategy and new working styles the service will look at its property requirements and in particular the role that the Theale Office is playing as a central delivery point.			
Policy:	It is a key responsibility of the Joint Committee as set out in the IAA to set the strategic for the service. The Committee agreed the priorities for the Service and before the Committee today is the plan setting out how the priorities are to be delivered.			
	Positive	Neutral	Negative	Commentary
Equalities Impact:				
A Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on equality?			X	Many of the actions proposed in this delivery plan could have the impact of reducing inequality if implemented fully. The impact will be kept under review.
B Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		X		No
Environmental Impact:			X	A number of the items in this plan impact the environment in a positive way
Health Impact:			X	A number of the items in this plan are aimed at protecting and improving health.
ICT or Digital Services Impact:		X		

PPP Priorities :			X	This report implements the PPP priorities through the Delivery Plan
Data Impact:		X		Data is handled in accordance with the Councils data protection policies and the prevailing legislation.
Consultation and Engagement:	Staff have been engaged in the development of this work plan. Members at Bracknell attended a priorities workshop.			
Other Options Considered:	None			

4. Executive Summary

- 4.1 The core priority of the Service is to protect and support residents, legitimate business and the environment.
- 4.2 At its meeting in June 2021 the Committee considered an updated Strategic Assessment for the Service. This was developed after careful consideration of what the public and businesses are telling us, consideration of the priorities of the individual Councils and developing regional and national agendas including new legislation and priorities.
- 4.3 The Committee resolved that the Services provided by the Public Protection Partnership (PPP) would be delivered through its Operating Model, an adaptation of the National Intelligence Model (NIM). An integral part of this model is the production of the Strategic Assessment to inform the setting of priorities and a Delivery Plan to set out how those priorities would translate to day to day delivery.
- 4.4 The Inter Authority Agreement (IAA) requires the Joint Management Team of the PPP to propose priority areas for consideration by the Committee. These proposals were last considered by the Committee in June 2021. This report now sets out the proposed Delivery Plan for the Service under the themes of Prevention, Intelligence and Enforcement.
- 4.5 Discussions have taken place with Members on matters of prioritisation at a local level and the focus is very much on the areas of most significant detriment and risk to individuals and the environment. This was reflected in the priorities and also in the Delivery Plan.
- 4.6 Health and Safety at Work was not in the original strategic assessment but has now been included in the Delivery Plan and Covid Recovery is covered elsewhere on this agenda.
- 4.7 This document will only apply to Wokingham until they leave the Partnership on the 31st March 2022. Discussions will take place with the client officer for those services that Wokingham may commission from PPP after the 31st March 2022 with reference to the applicability of these priorities to Wokingham.
- 4.8 Each of these areas is delivered through project management methodology and each has or will have a project plan sitting behind it. Each plan sets out resourcing, risk, performance measures, identified, assessment of effectiveness and reporting. These areas are considered at the fortnightly tactical tasking meeting where resource is

allocated. The delivery of these projects is very much a cross service issue with cross team working supported by communications, case management and intelligence analysis.

- 4.9 There are many things that do not appear in this Delivery Plan but all are important. Examples include, investigations, public health funerals, weights and measures etc. These along with the 10K+ service requests are dealt with alongside these identified priority areas.
- 4.10 Communication is also a very important part of delivery. Members will be aware from regular reports that the Service has several communication channels including the website that is now integral to service delivery. Social and media and press releases are regularly picked up by local media channels and these in turn allow us not only to publicise the work of the Councils through the service but also to raise awareness and encourage reporting in priority areas.
- 4.11 Finally it is important to raise the impact of Covid on the service. The team responsible for food safety in particular is heavily involved in the Covid response to outbreaks as well as managing local contact tracing and event safety. To a lesser extent the licensing team and trading standards are also involved in enforcement of Covid business regulations. At the time of writing new regulations on wearing of face coverings in certain settings have come into force and we are working with businesses again on compliance.

5. Conclusion

The PPP Strategic Assessment (agreed in June 2021) and Delivery Plan meet the governance requirements of the IAA and Business Plan with regard to priority setting for the delivery of the PPP services across the member authorities. They also need to be considered in conjunction with the Food and Feed Delivery / Recovery Plan which was agreed by the Committee in November 2021.

6. Appendices

Appendix A – Public Protection Partnership – Delivery Plan 2021-23

7. Background Papers

PPP – Strategic Assessment 2021-23 – Agreed June 2021

PPP Strategic Aims and Priorities Supported:

The proposals will help achieve the following Public Protection Partnership aims as stated in the Inter Authority Agreement:

- 1 – **Community Protection**
 - 2 – **Protecting and Improving Health**
 - 3 – **Protection of the Environment**
 - 4 – **Supporting Prosperity and Economic Growth**
 - 5 – **Effective and Improving Service Delivery**
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